



### **ARTISAN MARKETPLACE Information**

2023 Conference July 17 – 23  
Scranton Hilton and Conference Center  
Scranton, Pennsylvania

**Description:** The International Association of Master Penmen, Engrossers, and Teachers of Handwriting (IAMPETH) is an annual conference bringing together approximately 250 of its members from the United States and abroad for classes, meetings, social events, and community-building. IAMPETH is currently accepting applications from vendors of select and unique items for its Artisan Marketplace, which will be held the full week of the conference.

**Vendor Charges:** \$100 for standard booth of one table and two chairs; \$50 for each additional table; includes one additional name badge for assistant with limited conference access.

#### **Exhibit Schedule:**

Monday, July 17: room available for set-up 8:00 a.m. to 2:00 p.m. and 8:00 p.m. to 10:00 p.m.

Tuesday, July 18: room available 8:00 a.m. to 10:00 p.m.

Wednesday, July 19: room available 8:00 a.m. to 10:00 p.m.

Thursday, July 20: room available 8:00 a.m. to 10:00 p.m.

Friday, July 21: room available 8:00 a.m. to 4:00 p.m. and 6:00 p.m. to 10:00 p.m.

Saturday, July 22: room available 8:00 a.m. to 3:00 p.m.; tear-down completed by 5:00 p.m.

Registration opens in the foyer immediately adjacent to the Marketplace at 2:00 p.m. on Monday, July 17. It is a great idea to be set up and ready by that time! Please note that conference participants will be in classes from 8:30 a.m. to 5:00 p.m. on Tuesday, Wednesday, and Thursday; from 8:30 a.m. to 4:00 p.m. on Friday; and from 8:30 a.m. to noon on Saturday. There will be periodic breaks throughout each day when participants will be able to visit the Artisan Marketplace. Vendors are expected to be available to customers at their tables throughout the conference.

**Display Information:** Tables are approximately six feet long. A limited number of outlets are available. If electricity is required, please indicate this on the Vendor Application form. Vendors must provide their own electrical and extension cords.

**General Information:** Please complete the application form on or before April 11, 2023. Questions may be directed to Ann Cobb, [president@iampeth.com](mailto:president@iampeth.com).

Notification of acceptance and payment instructions will be sent to applicants on or before April 18, 2023. Vendor fees are due in full by May 1, 2023.

Vendors may not sell items with the organization name (IAMPETH or International Association of Master Penmen, Engrossers, and Teachers of Handwriting) on the item as the name is trademarked.

Vendors are responsible for arranging their own lodging, and qualify for the IAMPETH hotel room rate; after vendor fees have been received, the code will be provided upon request.

Vendors are invited to donate an item or items from their inventory for daily drawings. Conference participants who visit the vendor area will be given tickets by the vendors for the drawings. We are trying this to encourage more conference attendees to visit the artisan marketplace.

Any vendor not planning on attending IAMPETH is invited to provide discount coupons or donate samples to be included in the goody bags distributed to conference participants upon their arrival. Any such coupons or samples may be shipped to IAMPETH, c/o Bob Hurford, 201 Pineville Road, Wrightstown, PA. 18940 in advance, to be received prior to July 1, 2023. Donations of items to our Silent Auction are also most welcome and appreciated. These items may be delivered upon arrival at the conference or shipped to IAMPETH, c/o Ann Cobb, 134 La Plaza Drive, Hendersonville, TN. 37075, again to be received prior to July 1, 2023,