



VENDOR APPLICATION & AGREEMENT

2019 Conference, July 15-20
Doubletree Inn • Denver, Colorado

Contact Information:

Primary Vendor, First & Last Name

Assistant Vendor, First & Last Name

Company Name (if applicable)

Street Address

City, State, ZIP

Email address

Phone

Website

(continued)

Vendor Fees:

Please check all that apply:

- Standard booth (one table)\$100
- Additional table(s), ____ @ \$50.....
- Opening Reception*, ____ people @ \$55.....
- Closing Banquet**, ____ people @ \$55.....

TOTAL (please calculate total but do not include payment at this time).....

** Opening reception is included for those Vendors who are also conference registrants*

***Conference registrants will have had the opportunity to sign up for the closing banquet; please do not duplicate sign-up*

Is an electrical outlet required? Yes No

Merchandise Information:

Please list all types of items you intend to offer for sale:

VENDOR AGREEMENT:

By submitting this application, I understand and agree to the following:

- If my application is received on or before April 19, 2019, I will be notified of acceptance to the Marketplace on or before April 26, 2019;
- If my application is accepted, the Vendor fees will be due no later May 10, 2019. No refunds will be made for vendor cancellation after that date;
- Only those items listed on my application may be offered for sale at IAMPETH, and it is my responsibility to insure there is no duplication of items carried by our contracted vendor, Paper & Ink Arts;
- Placement in the Vendor Marketplace room will be determined by IAMPETH, and may not be changed without permission;
- If, due to space considerations, the number of tables IAMPETH is able to offer is fewer than the number requested, this will be noted upon acceptance and fees will be adjusted as appropriate;
- Item display and sales transaction may take place only in the designated Marketplace room and are not permitted in any other area;
- Vendor set-up hours are 2-5 pm and 8-9 pm on Monday, July 15; space must be cleared by 5 pm on Saturday, July 20;
- I am responsible for obtaining all necessary sales permits, as well as reporting and paying all taxes due to the State of Colorado;
- I release the IAMPETH board and volunteers from responsibility for any damage, loss or injury incurred before, during, or after conference hours.

I have read, understand and accept the terms and conditions of this agreement.

Name _____ Date _____

Please scan your completed application and email to jodymeese@gmail.com, OR print and mail to Jody Meese, 15 Mount Burney Court, San Rafael CA 94903.

Thank you for your interest in the IAMPETH Artisan Marketplace!